

Landscape Ontario Horticultural Trades Association - AGM
 Wednesday, March 17, 2021 @ 11:00 a.m.
 via Zoom: <https://us02web.zoom.us/j/85447629283>
 Draft Minutes

All Landscape Ontario members are invited to attend the AGM but only Active and Honorary Life members can make a motion and vote.

Agenda Item	Whom
<p>1. President's Call to Order and Remarks</p> <ul style="list-style-type: none"> - Minute of silence to remember those members who have passed away this year. In particular we lost two Life Members this year: Neil Vanderkruk and Burke McNeil. Both gentlemen contributed a lifetime of effort and energy to our organization. We honour their memory. - Our quorum is 35 members. I can report that we have more than 35 members present, therefore quorum is met. Please also note that this meeting is being recorded. (Actual attendance 95). 	<p>Dave Wright</p>
<p>2. Introduction of the 2020 Board</p> <ul style="list-style-type: none"> - I would like to introduce the 2020 board and thank them for their service. - Executive/Finance Committee: Warren Patterson- Past President Dave Wright - President Lindsay Drake Nightingale- 1st Vice President Ed Hansen- 2nd Vice President Lindsey Ross- Treasurer Paul Brydes - CNLA Representative - Members at Large 2020 Jeff Olsen Blake Tubby - Chapter Board Representative 2020 Jon Agg - Durham Margot Byers- Georgian Lakelands Tim Cruikshank - Golden Horseshoe Pam Cook - London Steve Neuman- Ottawa Jon Durzi - Toronto Terry Childs- Upper Canada 	<p>Dave Wright</p>

Jason Dietrich - Waterloo
Jay Terryberry- Windsor

- Industry Sector Group Representatives 2020

Kelly Keates - Landscape Designers
Michael Van Dongen- Garden Centres
Brad Paton- Grounds Management
Andrew Barbour- Growers
Steve Macartney - Irrigation
Peter Guinane - Landscape Contractors
Jamie Riddell- Lighting
Jon Agg - Snow and Ice Management
Alan White- Turfgrass Management

- Past President's of Landscape Ontario

I would like to acknowledge the Past Presidents of Landscape Ontario. They made a foundation for the success of the Association. The legacy of their continued support is appreciated.

1973 Glenn Peister
1974 Casey van Maris (Honourable Mention)
1975 Marc Thiebaud
1976 Gord Shuttleworth
1977 John Van Staveren
1978 Gord Shuttleworth
1979 Karl Stensson
1980 Frank Kearney
1981 Barry Benjamin
1982 Harold Deenen
1983 Jim McCracken
1984 Doug Taylor (Honourable Mention)
1985 Bob Allen
1986 Peter Olsen (Honourable Mention)
1987 Monica Van Maris
1988, 1989 Neil Vanderkruk (Honorable Mention)
1990, 1991, 1992 John Peets
1993 Linda Sheely/Frans Peters
1994, 1995 Frans Peters
1996, 1997 Paul Olsen (Honourable Mention)
1998, 1999 David Turnbull
2000, 2001 Joan Johnston
2002, 2003 Nick Solty
2004, 2005 Gerald Boot
2006,2007 Bob Tubby
2008, 2009 Bob Adams
2010, 2011 Tom Intven
2012, 2013 Phil Charal
2014, 2015 Dave Braun
2016, 2017 Paul Brydges
2018, 2019 Warren Patterson

- Life Members

Honorary Life Members "are distinguished individuals of outstanding accomplishment or contribution to the

<p>Horticultural Profession or the Association. I invite those members present to wave your hand in acknowledgement</p> <p>Burke McNeill (Honorable mention) Neil Vanderkruk (Honorable mention) Marc Thiebaud Karl Stensson Monica Van Maris Casey van Maris (Honorable mention) Harold Deenen Paul Olsen (Honorable mention) John Wright (Honorable Mention) Hank Gelderman Gerald Boot Gord Shuttleworth Bob Tubby Mark Cullen Bob Allen Jim Bauer</p>	
<p>3. CNLA Report</p> <ul style="list-style-type: none"> - It's been an interesting but busy year, CNLA and LO continue to work on a number of joint initiatives as always. - Alan White has been leading the joint COVID-19 Task Force - New joint task force developed to support labour issues in our profession - Government relations has been very busy. Christine Levatt has been leading this. Many Government Agencies are now coming to CNLA and LO. Sally Harvey has been doing an incredible job at connecting with the Government through Education and hiring programs. We anticipate national uptake as this continues to progress - Newly formed Designers Sub-committee. Trying to put this group together to develop a national voice for all Designers at any level to help develop the Ontario version of a CLD program, resulting in long-term achievements for the group of Landscape Architect Licensing. - If you know of a Designer interested email Paul directly at office@brydgesla.ca <ul style="list-style-type: none"> - We're looking to create another level of designer recognition - How the 2 Billion Tree program can be implemented across Canada. - The Government is looking for direction from us to provide answers and help to create "nature based solutions" - We are all now relevant as the Government looks to move forward with "nature based solutions" - There have been challenges this year but everybody is looking forward to driving the greater good here 	<p>Paul Brydges</p>

<ul style="list-style-type: none"> - A number of government grant requests have come in to move the Carbon Calculator forward as a tool - Communities in Bloom - new foundation under the CNLA umbrella, Paul Brydges is Chair, international initiative <ul style="list-style-type: none"> - Hope is growing campaign, trying to get everyone to plant something and anything yellow - Hope Is Growing website: https://www.hopeisgrowing.ca/ 	
<p>4. Procedural Announcements</p> <ul style="list-style-type: none"> - If a vote is required, only Active and Honorary Life Members of the Association can vote. Joe Sabatino and Joe Salemi will act as scrutineers. - We will be using “poll questions” for voting purposes. When there is an opportunity to vote for a motion, you will be asked to vote “in favour, opposed or abstain”. Use your keyboard to choose the option you prefer. - To make a motion or second a motion, please use the “chat” function on the side of the screen and type in “I move, or I second” and include your full name and organization. - At this time we require Confirmation of a Quorum: In accordance with By-law No 1, Article 11, Section 1, there must be 35 Active or Interim members present to hold a meeting. - Quorum was confirmed by Joe Sabatino of the Accounting Department 	Dave Wright
<p>5. Additions to Agenda</p> <ul style="list-style-type: none"> - A copy of the Agenda was sent to all members. - At this time, I would ask if anyone has anything to add to the agenda under New Business. - No new items added. <p><u>MOTION:</u> TO APPROVE THE AGENDA FOR THE March 17, 2021 ANNUAL GENERAL MEETING AS PRESENTED.</p> <p>Motion by: Lindsey Ross Seconded by: Ed Hansen Discussion: None Vote: All in favour. None Opposed. Carried</p>	Dave Wright
<p>6. Acceptance of Minutes from AGM, January 8, 2020</p>	Dave Wright

<p>MOTION: TO ACCEPT THE MINUTES OF THE JANUARY 8, 2020 AGM AS PRESENTED Motion by: Lindsey Ross Seconded by: Lindsay Drake Nightingale Discussion: None Vote: All in favour. None Opposed. Carried</p>	
<p>7. Business Arising from January, 2020 AGM Minutes</p> <ul style="list-style-type: none"> - At the last AGM, the members approved a new Membership Classification System. This has been implemented and the Bylaws have been updated. 	<p>Dave Wright</p>
<p>8. Reports</p> <p>a) President's Report</p> <ul style="list-style-type: none"> - Full President's Report - Good to see everyone today! January 2020 was my first public event as President at the Green Trades Expo in Ottawa - At the February 2020 Board meeting a Task Force was created to provide support to the Board and help us stay ahead of the pandemic. Alan White was assigned as the Chair - We've had over 120 meetings since then, started with daily meetings and transition to a weekly meeting now - The COVID-19 Taskforce kept our members informed and got everyone back to work when it mattered - We certainly have some challenges ahead of us as the vaccination continues to roll out and the future waves of the pandemic take hold but let's keep moving forward - Our strategic plan has set us up to succeed and we are at a point now where we need to start working on another plan, we've accomplished so much in such amount short time - We have record high unemployment in Canada but as an industry we are still struggling to hire - The HR team at LO has made huge strides under the direction of Sally Harvey with programs such as GROW, this Government Industry partnership will become the model for other industries - The federal government made some hefty promises pre-COVID and this is our 	<p>Dave Wright</p>

opportunity to gain some employees through our immigrant communities, we need to partner with the CNLA

- We need to pay our employees more to make our industry more attractive, we need to raise our prices to be able to pay the increased wages
- There is a huge opportunity for us to build our industry and labour force by making some simple changes, I challenge you to be better than the rest by building the best company culture and having the best industry jobs out there

b) [Executive Director's Report](#)

- 2020 will certainly be a year to remember (or forget)
- The themes that dominated: COVID, Strategic Planning and the Insurance Crisis
- The year started out really well, our Professional Development courses were full, the LO family were enjoying the new offices and COVID hit a week before Canada Blooms was set to open
- This paralyzed some of us, it brought out the worst in some and the best in many
- It also revealed the importance of social networks, COVID Task Force was appointed and successfully brought us all back to work
- It is also important to recognize the incredible work of Mark Cullen, Frank Ferragine, Paul Zammit, Sean James and Lorraine Johnson who ensured our profession was seen as essential
- Congress Connect 2021 our virtual tradeshow - showcased our agile Events team and the ability to transition an in-person tradeshow to a virtual event
- The profession had to deal with an insurance crisis, especially for snow and ice operators. We have a robust Government Relations and Insurance Relations Strategy which is starting to achieve results
- One major success is the passing of Bill 118 put forward by Muskoka MPP, Norm Miller has changed the statute of limitation from two years to sixty days
- Our major focus is on Contractor Accreditation Scheme - "The New Hampshire Model" promoting Smart About Salt Accreditation with liability protection. We've entered an alliance with Fresh Water Roundtable to avoid oversalting and we've made inroads with the MOE & MTO to put this plan into effect this August
- We've developed a succession plan. Joe

Tony DiGiovanni

Salemi has been hired on as the Deputy Executive Director and has been shining in his position. He has already left his signature of care, integrity and leadership on the association

- Tony DiGiovanni will be retiring in September 2022 after 32 years
- Lee-Ann retired this year. She has been replaced by Scott Barber
- Opportunity is LO's word of the year for 2021

i) Government Relations & Workforce Development Report
[Link to Presentation](#)

Sally Harvey

ii) Communications Report
[Link to Presentation](#)

Scott Barber

iii) Events Report
[Link to LO Academy Presentation](#)

Heather MacRae & Amy Buchanan

- Landscape Ontario Congress Tradeshow Redefined Jan 11-13, 2022 - the trade show will be returning Jan 2022 but it will not be congress as we know it but will be a brand new experience for our association
- Congress Connect will continue to live on
- If you have any questions about LO Academy please reach out to Heather and Amy at:
Heather@landscapeontario.com
Amy@landscapeontario.com

c) Budgets & Finance Report

Lindsey Ross

- 2020 was an interesting year, financially we are still on solid ground. Our retained earnings from last year was just over \$300,000 allocated as follows:
 - \$30,000 allocated to the Technology Fund
 - \$270,125.72 allocated to the Horticulture Center Improvement Fund
- Next year's report might be a bit more challenging
- Losing Congress as an in-person event will hurt our financials but our staff have come up with ways to help plug the gap
- [Link to the Audited Report](#)
 - **September, 2019 – August, 2020 Audited Financial Statement**

MOTION: TO ACCEPT THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR SEPTEMBER, 2019 TO AUGUST, 2020

<p>Motion by: Lindsey Ross - Treasurer Seconded by: Ed Hansen Discussion: None. Vote: All in favour. None opposed. Motion Carried</p> <ul style="list-style-type: none"> ● September, 2020 – August, 2021 Revised Budget <p>MOTION: TO ACCEPT THE REVISED BUDGET FOR THE FISCAL YEAR SEPTEMBER, 2020 to AUGUST, 2021</p> <p>Motion by: Lindsey Ross - Treasurer Seconded by: Paul Doornbos Discussion: None. Vote: All in favour. None opposed. Motion Carried</p> <ul style="list-style-type: none"> ● September, 2020 – August, 2021 Proposed Budget <p>MOTION: TO ACCEPT THE PROPOSED BUDGET FOR FISCAL YEAR SEPTEMBER, 2021 to AUGUST, 2022</p> <p>Motion by: Lindsey Ross- Treasurer Seconded By: Lindsay Drake Nightingale Discussion: None. Vote: All in favour. None opposed. Motion Carried</p> <ul style="list-style-type: none"> ● Appointment of Auditors <p>MOTION: TO APPROVE THE APPOINTMENT OF SMITH, CHAPPELL, MARSH, VILANDER AS AUDITORS FOR SEPTEMBER, 2020 to AUGUST, 2021.</p> <p>Motion by: Lindsey Ross- Treasurer Seconded By: Blake Tubby Discussion: None. Vote: All in favour. None opposed. Motion Carried.</p> <p>d) Annual Report Approval - Link to Annual Report</p> <p>MOTION: TO APPROVE THE 2020 LANDSCAPE ONTARIO ANNUAL REPORT AS PRESENTED</p> <p>Motion by: Lindsey Ross Seconded by: Margot Byers Discussion: None. Vote: All in favour. None opposed. Motion Carried.</p>	<p>Dave Wright</p>
<p>9. 2021 Directors Positions & Representations a) 2021 Executive & Board of Directors</p>	<p>Dave Wright</p>

- The Board of Directors of the association are appointed by the respective Chapters and Sector Groups. Out of this group the Board chooses their Executive. At the November meeting all positions were declared vacant and the board voted. Here are the results of the election:

Past President: Warren Patterson
President: Dave Wright
1st Vice President: Lindsay Drake Nightingale
2nd Vice President: Ed Hansen
Treasurer: Lindsey Ross
CNLA Representative: Paul Brydes

The Chapter and Sector Groups appoint their own representatives. Here are the new representatives for 2021

Chapter Board Representatives 2021
Durham - Christopher Muller
Georgian Lakelands - Margot Byers
Golden Horseshoe - Tim Cruickshanks
London - Pam Cook
Ottawa - Steve Neuman
Toronto - Jon Durzi
Upper Canada - Terry Childs
Waterloo - Jason Dietrich
Windsor - Jay Terryberry

Sector Group Representatives 2021
Designers - Kelly Keates
Garden Centres - Michael Van Dongen
Grounds Management - Brad Paton
Growers - Andrew Barbour
Irrigation - Steve Macartney
Landscape Contractors - Peter Guinane
Lighting - Jamie Riddell
Snow & Ice - Jon Agg
Turfgrass Management - Alan White

- b) Election of 2 Members-at-Large to serve on the Provincial Board of Directors
- All positions on the board of directors are appointed by the Chapters and Sector Groups except for 2 Members at Large positions which are voted on at the AGM. Last year the Members at Large were Blake Tubby and Jeff Olsen.
 - The purpose of the positions is to allow for two individuals to serve on the Board of Directors without having to go through the Chapters and Sector Groups.
 - I now declare the two positions vacant and ask for

Warren Patterson

<p>nominations from the floor. Candidates must be “Active” members of the Association.</p> <p>I now open the floor to nominations.</p> <p>Nominees: Jeff Olsen Blake Tubby Pamela Cooze</p> <ul style="list-style-type: none"> - Confirmation of Active Members of the Association - Blake Tubby - yes, active member Arbordale Landscaping - Jeff Olsen - Brookland Treeland Nurseries Ltd., active member - Pamela Cooze - Hort Protect - People Corporation - Associate Member (in accordance to the by-law, these positions are available for active members only) - No further nominees - Jeff Olsen - accepted the nomination - Blake Tubby - accepted the nomination - Congratulations to Jeff Olsen and Blake Tubby, the 2021 Members-At-Large <p>c) Indemnify of Board of Directors 2020-2021 MOTION TO INDEMNIFY ALL ACTIONS OF THE BOARD OF DIRECTORS FOR SEPTEMBER, 2020 TO AUGUST, 2021: Motion by: Paul Doornbos Seconded by: Lindsey Drake Nightingale Discussion: None. Vote: All in favour. None opposed. Motion Carried.</p>	<p>Dave Wright</p>
<p>10. New Business No new business.</p>	<p>Dave Wright</p>
<p>11. Announcements Webinar - Part 1 Responsibilities of Using Labour Agencies Friday, March 19 at 1:00 pm</p> <p>Part 2 - Hiring Domestic, International and Third Party Agency Workers - what you need to know to protect your firm - Register Tuesday, March 23 at 1:00 pm</p>	<p>Dave Wright</p>
<p>12. Meeting Adjourned at 12:19 pm</p>	<p>Dave Wright</p>